How to join our online event

1. After successfully registering your place to join one of our online events you will receive email confirmation. If you have not received this email please check your spam/junk folders. To join the event please click the *view the event* button in your email. We will send you reminder emails before the event that will also contain this button.

eventbrite
Example,
you've got tickets!
This event will be hosted online. Check the event page for all the information you need to join.
AGM & Members Day 2020
Members Day & AGM 2020

2. You will be taken a webpage that will look a similar to this.



You may see a message that says you need to sign in or create an account to access the event. This is so we can verify that you have registered your place.

- 3. Click the sign in or create account button.
- 4. Enter the email address you used to register your place.

If you have used Eventbrite before to purchase a ticket or register for an event enter your Eventbrite password.

If you have not used Eventbrite before you will be prompted to create an account. This is free and simple to set up, you'll need choose a password.

5. Once you are signed in you will be able to join the event shortly before it starts by clicking on the *join now* button. This button will be greyed out if you try to join too early.

eventbrite Q Search for events		Browse Even	ts Create Event	Help 🗸	* ~
	Members Day & AGM 2020	Saturday, 21 November 2020 10:00 (GMT) AGM & Members Day 2020 View event details			
	🖸 Zoom Webinar				
	Nottinghamshire Wildlife Trust AGM & amp; Members Day Saturday, 21 November 2020 10:00 (GMT)	Organised by Nottinghamshire Wildlife Trust			
	Join us for an inspiring time of reflection over the past year and looking forward to the future as we work towards a Wilder Future for Notinghamshin's wildlik. Members may join the meeting at either the start of the AGM at 10 aur or takes for the Members Day Pease register your pales and take into consideration if you with ho vote during the AGM. All members in a household must register separately and use individual divisions to watch the AGM to be able to vote separately. Please have your membership numbers register your relevant your bench separatements the to watch the set over the separately. Please have your membership numbers register with please and the your cannot fitter your membership. This will have been listed on the AGM holice you relevand in the post. If you cannot fitter your membership must don't worry (5 and in toward as upport to and and well fitted in for you. Register your please before firstlay 200 hovember. Members are welcome to attend both the full Membership and FAM to je your on part of the day.	Follow Contact			
(Starts in 3 days				
	You will be able to join the 7-resonant when you see the "Join Now" button above.				

6. If you cannot find this webpage once you have signed into Eventbrite, click the tickets button at the top right hand corner of the Eventbrite website.



7. Here you should see a list of the events you have registered for. Click the blue *go to online event page* text and then follow step 5.

eventbrite	Q Search for events	Browse Events	Create Event	Help 🗸	& ~
Co	umunities around the world are feeling the effects of the coronavirus (COVID-19) on their live experiences. We're here to help in any way we can.			<u>Learn more</u>	
	Example Name				
	21 Members Day & AGM 2020 See past tickets	AGM & Memt Day 2020 us, 21 Nov 2020 10:00 GM ee order no. 1578088615 000000000000000000000000000000000000	T on 17		

If you are having problems joining an event please contact communications@nottswt.co.uk

Our working hours are between 9am-5pm Mon-Fri