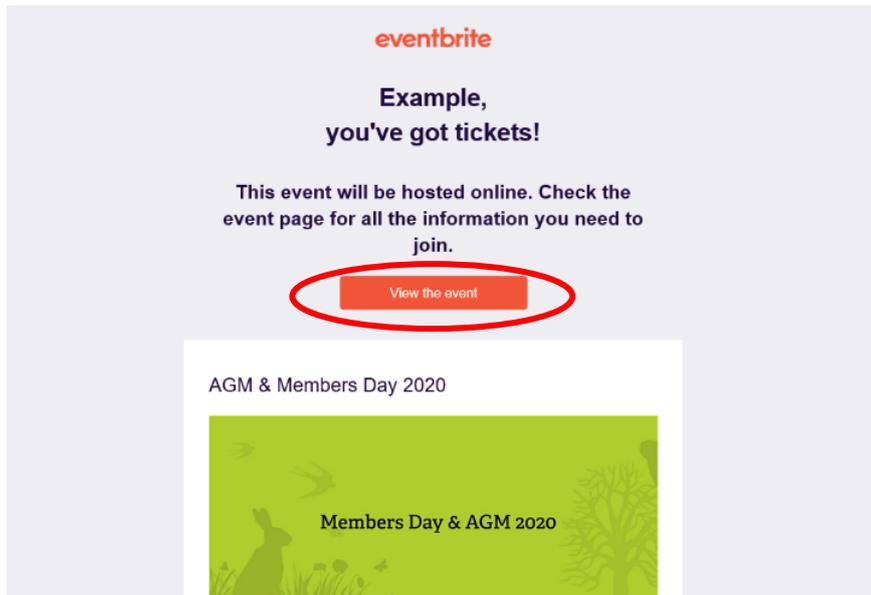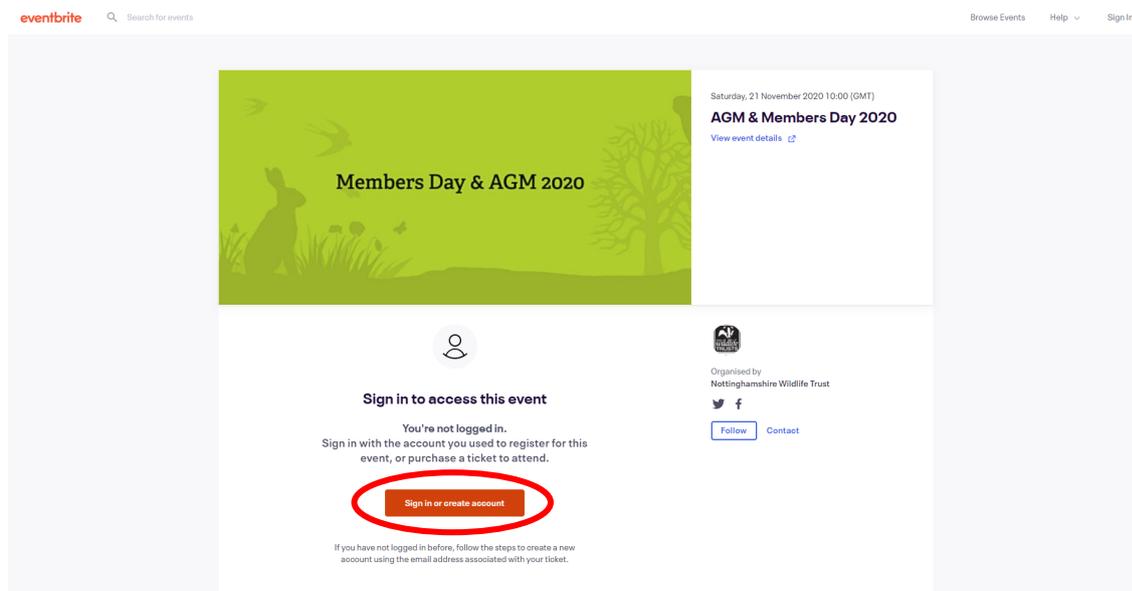# How to join our online event

1. After successfully registering your place to join one of our online events you will receive email confirmation. If you have not received this email please check your spam/junk folders. To join the event please click the *view the event* button in your email. We will send you reminder emails before the event that will also contain this button.

2. You will be taken a webpage that will look a similar to this.
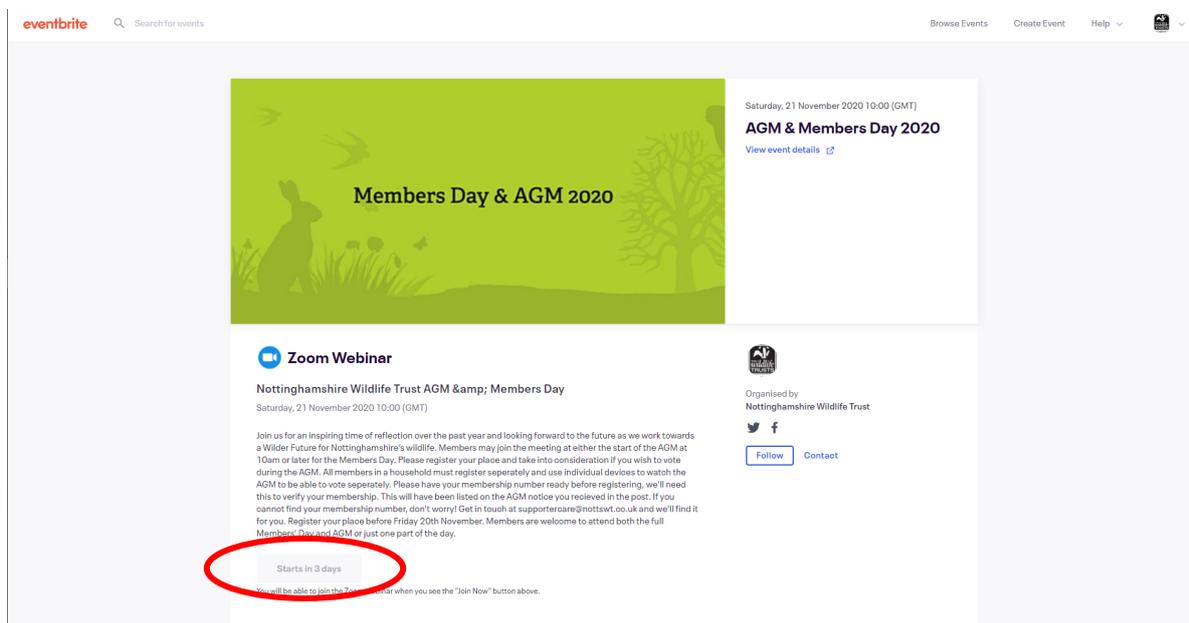

You may see a message that says you need to sign in or create an account to access the event. This is so we can verify that you have registered your place.

3. Click the *sign in or create account* button.

4. Enter the email address you used to register your place.

    If you have used Eventbrite before to purchase a ticket or register for an event enter your Eventbrite password.
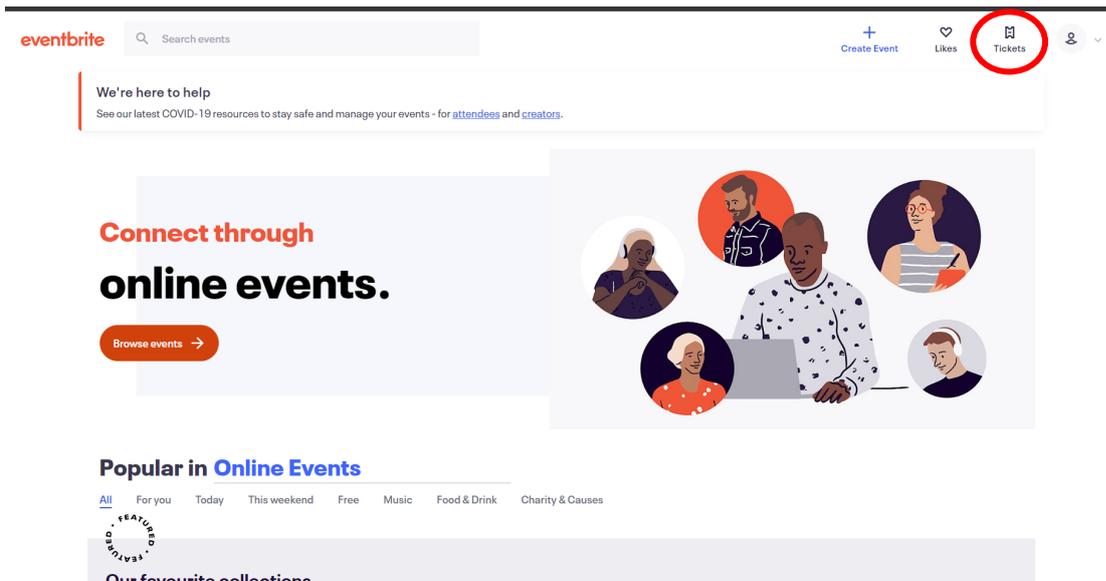
    If you have not used Eventbrite before you will be prompted to create an account. This is free and simple to set up, you'll need choose a password.

5. Once you are signed in you will be able to join the event shortly before it starts by clicking on the *join now* button. This button will be greyed out if you try to join too early.
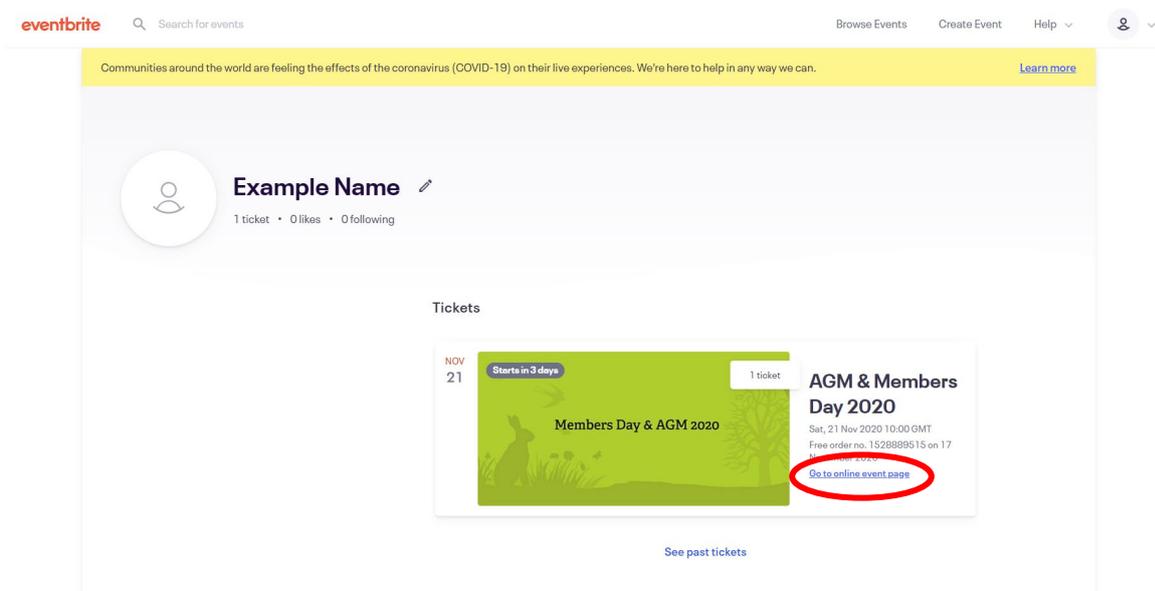

6. If you cannot find this webpage once you have signed into Eventbrite, click the tickets button at the top right hand corner of the Eventbrite website.

7. Here you should see a list of the events you have registered for. Click the blue *go to online event page* text and then follow step 5.

If you are having problems joining an event please contact
communications@nottswt.co.uk

Our working hours are between 9am-5pm Mon-Fri