



Sessional Wilder Engagement Officer

Location:	Attenborough Nature Centre
Responsible to:	Team Leader – Facilities & Events
Responsible for:	No line management responsibility
Terms & Requirements:	Casual (Zero Hours), Permanent Work is offered on an ad-hoc basis, including weekdays, evenings and weekends, depending on operational needs (e.g. school visits, corporate events, public activities) Travel to other sites will be required

Key Purpose

The Officer role is to deliver the organisation's work effectively, contribute to organisation-wide initiatives, collaborating internally and externally to deliver objectives.

The Sessional Wilder Engagement Officer will support the delivery of engaging, high-quality activities and events that inspire people of all ages and backgrounds to connect with and take action for nature. This will include assisting with the delivery of school sessions, corporate events, and public engagement activities, helping ensure a positive and professional experience for all participants.

The role works closely with colleagues across teams to ensure that local communities are able to champion, care for and feel connected to nature, facilitating change towards a Wilder Nottinghamshire.

Responsibilities

- Help deliver inspiring, inclusive and accessible experiences that encourage people to connect with nature
- Support the setup, delivery and pack-down of events and activities such as school sessions, corporate events, and public engagement activities
- Assist with basic administration or preparation of materials where needed
- Engage confidently with a wide range of audiences, including children, families, and corporate groups, providing excellent customer service and acting as a positive ambassador for the Trust
- Work in a way that is aligned with the values of NWT – Ambitious, Innovative, Supportive, Together and Inclusive
- Work in accordance with current Safeguarding and Health & Safety legislation and best practice
- Assist with other areas of work and undertake other duties appropriate to the post.

- Supervise and engage with volunteers within own area of work
- You will be required to work outside of standard office hours, making adjustments to your normal working week to accommodate this
- This role is subject to a DBS (Enhanced) check

Key competencies

Desirable qualifications:

- Driving licence
- First Aid

Capabilities:

- Demonstrable understanding of the principles behind delivering community events in a commercially sustainable way
- Good understanding of safeguarding and health & safety regulations
- An understanding of equality, diversity and inclusion, and the needs of different audiences when engaging with nature, including barriers to participation
- Experience of using a range of workplace technologies
- Flexible and reliable, with the ability to work on an ad-hoc basis
- An interest in wildlife and conservation

Experience

- A minimum of 1 year's experience in a similar role
- Demonstrable experience of engaging with the public, including children and groups in a similar role
- Experience of delivering inclusive and accessible customer facing events and activities
- Experience of working with schools or corporate groups is desirable

Alignment to Values – Ambitious, Innovative, Supportive, Together and Inclusive

- A high level of commitment, enthusiasm and self-motivation with a flexible and professional approach to work
- A commitment to working co-operatively as part of a team
- Welcoming constructive and challenging conversations
- Good communicator, able to build strong relationships internally and externally
- Self-aware, adaptable and able to work independently