



Wilder Communities Officer

Location:	The Old Ragged School, Nottingham City Centre
Responsible to:	Action for Nature Manager
Responsible for:	No line management responsibility
Terms & Requirements:	Full time, Permanent Evenings and weekend working will be required on occasion Travel to other sites will be required

Key Purpose

The Officer role is to deliver the organisation's work effectively, contribute to organisation-wide initiatives, collaborating internally and externally to deliver objectives.

The Wilder Communities Officer will take responsibility for the day-to-day delivery of community-focused activity e.g. nature connection, community organising and mobilising, and youth engagement, inspiring people of all ages and backgrounds to take action for nature.

The role works closely with colleagues across teams to ensure that local communities feel connected to nature, and are able to care for and champion nature, facilitating change towards a Wilder Nottinghamshire.

Responsibilities

- Identify risks, opportunities and improvements within own area of work, contributing to reporting on progress against agreed outcomes
- Champion your specialism (e.g. community organising, youth engagement, community mobilising and nature connection) within NWT and with external partners and stakeholders, influencing others to create a ripple effect of action for nature
- Develop, deliver and review work programmes and projects to enhance and expand the Trust's engagement with communities, with particular focus on young people and under-represented groups
- Deliver a high quality programme of activities and events that educate and inspire action for nature
- Identify, build relationships and consult with diverse communities to develop support and capacity-building activities
- Work with Communications colleagues to create resources, tell stories and share successes that inspire people to take action for nature in their communities
- Work in a way that is aligned with the values of NWT – Ambitious, Innovative, Supportive, Together and Inclusive

- Work in accordance with current Health & Safety legislation and best practice
- Assist with other areas of work and undertake other duties appropriate to the post.
- Develop and maintain contacts with colleagues in other Wildlife Trusts and the Royal Society of Wildlife Trusts
- Recruit, manage and engage with volunteers within own area of work
- On occasion, you will be required to work outside of standard office hours, making adjustments to your normal working week to accommodate this.
- This role is subject to a DBS (Basic) check

Key competencies

Desirable qualifications:

- Driving licence
- First Aid

Capabilities:

- Demonstrable understanding of the principles behind effective engagement, including behaviour change, within and across communities
- Good understanding of safeguarding and health & safety regulations
- An understanding of equality, diversity and inclusion, and the needs of different audiences when engaging with nature, including barriers to participation
- Experience of using a range of workplace technologies

Experience

- A minimum of 1 year's experience in a similar role
- Demonstrable experience of working within communities in a youth champion, community organiser / facilitator, education or similar role
- Experience of creating and delivering inclusive and accessible involvement opportunities in a community setting e.g. listening, consulting, informal learning or training
- Experience of developing resources, materials and content that aim to inspire and influence people to take action
- Experience of working in the voluntary sector, volunteer recruitment and management or of volunteering

Alignment to Values – Ambitious, Innovative, Supportive, Together and Inclusive

- A high level of commitment, enthusiasm and self-motivation with a flexible and professional approach to work
- A commitment to working co-operatively as part of a team
- Welcoming constructive and challenging conversations
- Good communicator, able to build strong relationships internally and externally
- Self-aware, adaptable and able to work independently