



Water Vole Recovery Project Officer

Location:	The Old Ragged School, Nottingham City Centre OR Idle Valley Nature Reserve
Responsible to:	Water Vole Recovery Project Manager
Responsible for:	No line management responsibility
Terms & Requirements:	Full time, Permanent Evenings and weekend working will be required on an on-call basis Travel to other sites will be required

Key Purpose

The Water Vole Project Officer role is to deliver the organisation's work effectively, contribute to organisation-wide initiatives, collaborating internally and externally to deliver objectives.

The Water Vole Project Officer will take responsibility for the day-to-day delivery of the Water Vole Recovery project.

The role works closely with colleagues across teams to ensure the future survival of water voles in the county.

Responsibilities

- Identify risks, opportunities and improvements within own area of work, contributing to reporting on progress against agreed outcomes and assisting with the monitoring of habitat management activity
- Deliver exemplary practical habitat management, creation, restoration and enhancement for water voles on NWT wetland reserves and also on land owned by farmers and public bodies to create water vole -friendly landscapes
- Assist the PM in commissioning ecological, hydrological and archaeological surveys in order to inform the capital works for the project, as required
- Secure and manage contractors to undertake habitat work, ensuring value for money at all times
- Undertake legally compliant mink control on NWT land and third party land, plus work with farmers and other landowners in the project target areas to run a wide-reaching mink control programme, supporting farmers to take action.
- Maintain and document equipment condition, ensuring all assigned resources are left in a safe and serviceable state.
- Help to liaise with the public about water vole conservation and the need for mink control.
- Work in a way that is aligned with the values of NWT – Ambitious, Innovative, Supportive, Together and Inclusive
- Work in accordance with current Health & Safety legislation and best practice

- Assist with other areas of work and undertake other duties appropriate to the post
- Develop and maintain contacts with colleagues in other Wildlife Trusts and the Royal Society of Wildlife Trusts
- Recruit, manage and engage with volunteers within own area of work, including leading volunteer work parties
- On occasion, you will be required to work outside of standard office hours, making adjustments to your normal working week to accommodate this.
- This role is subject to a DBS (Basic) check

Key competencies

Qualifications:

- Degree in Ecology or a related science or comparable experience
- Driving licence
- Brushcutter
- Chainsaw qualification (desirable)
- Tractor licence (desirable)
- Trailer licence (desirable)
- Spraying licences (desirable)
- First Aid

Capabilities:

- Highly efficient administration and organisation skills, including ability to prioritise workloads and meet tight deadlines
- Habitat assessment and an understanding of habitat management for nature conservation
- Survey techniques for plants and a range of faunal groups, relevant to Nottinghamshire
- Good understanding of nature conservation legislation
- Experience of using a range of workplace technologies

Experience

- A minimum of 1 years' experience in a similar role
- Experience of planning and delivering practical conservation and countryside management activities
- Ecological survey and assessment experience of a range of faunal groups and flora
- Experience of working with and liaising with community groups and farmers
- Experience of working with and recruiting volunteers
- Experience and willingness to undertake mink control is desirable
- Experience of working in the voluntary sector, or of volunteering is desirable

Alignment to Values – Ambitious, Innovative, Supportive, Together and Inclusive

- A high level of commitment, enthusiasm and self-motivation with a flexible and professional approach to work
- A commitment to working co-operatively as part of a team
- Welcoming constructive and challenging conversations
- Good communicator, able to build strong relationships internally and externally
- Self-aware, adaptable and able to work independently